



Metropolitan Washington, D.C. Synod
Evangelical Lutheran Church in America
God's work. Our hands.

305 E Street, NW • Suite 300 • Washington, D.C. • 20001

New and Renewing Mission Table Grant Request Form SAMPLE

Actual form at <https://tinyurl.com/NRMTGrant>

18 And Jesus came and said to them, "All authority in heaven and on earth has been given to me. 19 Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, 20 and teaching them to obey everything that I have commanded you. And remember, I am with you always, to the end of the age." Matthew 28: 18-20

The New and Renewing Mission Table (NRMT) exists to support congregational efforts at renewal and outreach (reaching people not currently connected to your congregational life and mission). The goal of your outreach effort should be a stronger witness to the gospel through increased participation in the life and mission of your congregation. Applications to the NRMT for financial support for projects should include the following.

Grant Recipient Responsibilities:

+Submit the requested application materials and respond to any NRMT requests for additional information.

Follow the guidelines. Carry out the approved project and use synod grant funds within the time specified in the application unless a request for changes has been submitted to and approved by the Advisory Committee in advance.

+Share your story. Submit stories (through written word, photos and/or videos) documenting the project for use by the synod (synod may provide communication assistance). For short term projects, stories may be submitted at the conclusion of the project. For longer projects, additional interim progress reports and stories will be required (specific guidelines will be provided once funding is approved).

+Provide an accounting. Provide a final accounting of the use of grant funds. Unused funds must be returned to the Metro D.C. Synod and will be used for later ministry grants.

If you have any questions, please contact the DEM, Lamar Bailey (202-417-3682) or NRMT chair, Shannon Anderson (shannon@myplc.org)

The name and photo associated with your Google account will be recorded when you upload files and submit this form.

Email address *

In Partnership with:

The Evangelical Lutheran Church in Slovakia, The Evangelical Lutheran Church in Namibia, The Evangelical Lutheran Church in the Republic of Namibia, the Evangelisch-Lutherische Kirche in Namibia, and The Lutheran Church in El Salvador

Grant Coordinator Contact Information

First Name

Last Name

Phone Number

Congregation or Ministry Name

Congregation or Ministry City

Congregation or Ministry State

Proposal Name

Proposal Details

Have you received funding from NRMT in the past? Yes No

Expected start date of project

Expected completion date of project

Amount requesting

Date funds needed

1. A description of the discernment process that led you to discern this as a new or renewing missions opportunity.

Are you expanding on something that you have already tried? Are their trends or needs in the community around you that you are responding to? (2000 character max/ 350 to 400 words including spaces approximately.)

2. A description of the project to be funded.

Description of the proposal, including the rationale, goals, project components and activities envisioned. Be explicit about the project's anticipated impact on the mission of the congregation/partnership/synod. The proposal description is the core of your application. (4000 character max)

3. A detailed budget which includes the entire costs of the project and all anticipated funding sources.

As noted above, congregational commitment as evidenced through providing some funding, time and talents is an important consideration for NRMT grants. If there are other unsecured funding sources you are using in your budget, a brief note explaining what they are and whether they are necessary for your project to go ahead. For projects over \$10,000, an overall congregational budget should be included showing congregational giving and other congregational funding sources and current congregation mission support as well as broad categories for spending (administration, program, etc.) PLEASE ATTACH EXCEL SHEET AT END OF FORM

4. Name any other funding sources confirmed or being sought.

5. Relationship of the project to the existing mission and values of the congregation and synod priorities. (2000 character)

The Metro D.C. Synod Mission Statement and priorities can be found at: <http://metrodcelca.org/our-synod/>.

6. Evidence of congregational commitment to the project.

Who in the congregation was involved in developing the project? What is the congregation's awareness of the project and overall support for it? What is the congregation's financial commitment to the project? If the congregation is not making a financial commitment to the project, an explanation of why not and strong evidence of other congregational commitment will be needed to receive funding. (2000 character max)

7. Desired outcomes of the project.

What are you hoping to achieve? How will you measure success?

8. Evaluation procedures being utilized.

For projects meant to last more than one year, how will you evaluate progress along the way? What processes do you have in place that will allow you to make necessary shifts to make the project successful?

9. How will you support the project once the funding is ended?

Is it your goal to make the project self-sustaining? How do you anticipate that happening? If it is a one time project, how will you use what you have learned to guide ongoing outreach efforts? (2000 character max)

10. What else should the New and Renewing Mission Table know about your project?

Relevant documents

Please upload any documents that will be used to supplement your application, specifically, your budget and timeline.

A copy of your responses will be emailed to the address you provided.